**Operations Manager Application Form**

* All information collected on this application form is held in the strictest confidence.
* Please read the job description carefully before completing this application form.
* Short-listing will be done solely on the basis of information provided on this application form and CV.
* Please complete and return this application form, along with your CV, to jobs@unitedsocialventures.org by **Wednesday, 6th January 2021**.

|  |  |
| --- | --- |
| PERSONAL DETAILS |  |
| Family name |  |
| First name |  |
| Nationality |  |
| Contact Address |  |
| Mobile number |  |
| Second mobile number (Optional) |  |
| Email |  |

|  |  |
| --- | --- |
| RELEVANT QUALIFICATIONS FOR ROLE |  |
| Course Details | Dates  |
|  |  |

|  |
| --- |
| MOST RECENT EMPLOYER |
| Organisation |  |
| Position held |  |
| Summary of role & key achievements  |  |
| Salary |  |
| Dates (from – to) |  |
| Reason for leaving  |  |
| Additional information (optional) |  |

|  |  |
| --- | --- |
| MOTIVATIONS & EXPERIENCE FOR ROLE |  |
| What are your gross monthly salary expectations? |  |
|  |  |
| What motivated you to apply for this position with United Social Ventures? Tell us about your values and career goals and what you’ve done previously based upon these values. (250 words max.) |  |
|  |  |
| How do you meet the personal skills & experience outlined in the job description? Provide evidence of your ability (skills, knowledge and experience) to take on the role. (500 words max.) |  |
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